



Grimes County, Texas

Construction of New Maintenance Barn

Harry B. Walker, PE, Road & Bridge Engineer

8/28/2019

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**GRIMES COUNTY, TEXAS
INVITATION TO BID**

ITEM: **Construction of New Maintenance Barn**

In Accordance with the Texas Local Government Code §262.023, sealed bids for the Construction of a New Maintenance Barn will be accepted until 3:00 PM on Thursday September 12, 2019.

Date of Opening: Thursday, September 12, 2019 at 3:00 PM
Location: Grimes County Annex
 Commissioners Court Room
 114 W. Buffington Ave., Anderson, TX 77830

Date of Award: Wednesday, September 25, 2019 at 9:00 a.m.
Location: Grimes County Annex
 Commissioners Court Room
 114 West Buffington Ave., Anderson, TX

Project Description: The project consists of a new Maintenance Barn for the Grimes County Road & Bridge Department. The project consists of the construction of a 5,120 s.f. pre-engineered metal building located at 6155 FM 2445 in Plantersville, Texas. Project will include structural steel building with office and shop space, concrete slab and paving, interior finish, HVAC, electrical, lighting, communications lines, fuel containment, fuel tanks, aerobic septic system, water lines, and all related site work and miscellaneous items as detailed in the project plans.

GENERAL CONDITIONS

- Bids are solicited for furnishing the materials and services set forth in this invitation to bid. Completed bid proposals must be received in the Grimes County Auditor's Office by the deadline stated above. All bids must be in a sealed envelope clearly marked with the bid description and opening date on the outside of the envelope. One original bid and two copies shall be submitted in the sealed envelope.
- Bids received in the Grimes County Auditor's Office after the submission deadline shall be returned unopened and will be considered void and unacceptable. Grimes County is not responsible for delayed mail, carrier, etc. and the time/date stamp clock used upon receipt of any bid in the purchasing office shall be the official time of receipt.

BIDS MAY NOT BE FAXED OR EMAILED

- Bids may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. After the official opening, bids may not be amended, altered or withdrawn without the recommendation of the Road & Bridge Engineer and the approval of the Commissioners' Court.
- **SALES TAX**
Grimes County is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, **the bid price shall not include taxes**. Bidder shall bear the responsibility of any sales or use tax if any product or supply is deemed to be taxable by state. Grimes County will furnish, upon request, sales tax exemption forms to the bidder that is awarded.
- The bidder agrees if this bid is accepted, to furnish any and all services and materials upon which prices are offered, at the price(s) and upon the terms and conditions contained in the specifications.
- The County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities related to the bidding process for the benefit of the County, granted that such waiver is allowed under Federal and State Laws.
- Invoices shall be sent directly to the Grimes County Road & Bridge Administrator at P.O. Box 593, Anderson, Texas 77830. Payments will be processed after confirmation that all work has been performed satisfactorily and no unauthorized work has been performed.
- Bidder's failure to comply with the terms and conditions of a contract associated with an accepted bid, shall be a basis for the termination of the Contract by the County. The County shall not pay for materials, supplies, or workmanship which are unsatisfactory. The County may give vendor a reasonable opportunity to correct the deficiencies before termination. This, however, shall in no way be construed as negating the validity of the County's termination for non-performance.

- Quantities indicated in the bid are estimated based upon information at the time bids are requested. The County reserves the right to increase or decrease the quantities as it deems necessary to meet its needs within the limits established by law.
- The bid award shall be based on, but not necessarily limited to the following factors:
 - Total price
 - Special needs and requirements of Grimes County
 - Grimes County's evaluation of vendor's ability
 - Vendor's past performance record with any Texas county
- If this bid is accepted and approved by the Commissioners' Court, then this bid shall be incorporated into a contract. No oral agreements either expressed or implied shall be valid. No different or additional terms will become part of this contract, with the exception of a change order being issued.
- The vendor shall make himself familiar with, and at all times shall observe and comply with, all Federal, State, and Local Laws, ordinances and regulations that, in any manner, affect the conduct of the work.
- All insurance requirements, including workman's compensation and liability, as outlined under State Law, shall be met prior to any services rendered and shall remain in effect during the time of the contract associated with an accepted bid. Payments shall not become due and payable until such certificates have been filed.
- The parties herein agree that the contract associated with an accepted bid shall be enforceable in Grimes County, Texas, and if legal action is necessary to enforce it, exclusive venue shall lie in Grimes County, Texas.
- The contract associated with an accepted bid shall be governed by and construed in accordance with the laws of the State of Texas and all applicable Federal Laws.
- The contract shall be governed by and construed in accordance with the laws of the State of Texas and all applicable Federal Laws.
- **THE VENDOR SHALL INDEMNIFY AND HOLD HARMLESS THE COUNTY AND ITS DULY APPOINTED OFFICERS, AGENTS AND EMPLOYEES FOR ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING WITHOUT LIMITING THE GENERALITY OF THE FOREGOING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEYS' FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, THE ACTS OF VENDOR'S OFFICERS, AGENTS OR EMPLOYEES.**

- If a court of competent jurisdiction determines that any term of the contract associated with an accepted bid is invalid or unenforceable to any extent under applicable law, the remainder of the contract associated with an accepted bid shall not be affected thereby, and each remaining term shall be valid and enforceable to the fullest extent permitted by law.
- If the vendor defaults in the performance of the terms and conditions contained herein, or materially breaches any of its provisions, the County shall have the right to terminate the contract associated with an accepted bid by giving written notice of termination within thirty (30) days of the occurrence of the default or material breach.
- By accepting this invitation to bid and bidding on the item(s) set forth above you are accepting any and all of the general conditions set forth above and any additional specifications and conditions contained within the contract attached.
- **ALL BIDS IN ORDER TO BE IN COMPLIANCE WITH TEXAS STATUTES SHOULD INCLUDE THE FOLLOWING BONDS, IF BID PRICE EXCEEDS MONETARY THRESHOLD.**
 - **Bid Bond:** If the contract is for the construction of public works or is under a contract exceeding \$100,000.00, the contractor shall execute a bid bond with a surety company authorized to do business in this state in the amount of five percent (5%) of the total contract price.
- **SUCCESSFUL BIDDER SHALL PROVIDE THE FOLLOWING BONDS, IF BID PRICE EXCEEDS MONETARY THRESHOLD.**
 - **Performance/Maintenance Bond:** If the amount of the contract is in excess of \$50,000.00, the contractor shall provide a performance bond as follows:
 - Solely for the protection of Grimes County;
 - In the amount of the contract; and
 - Conditioned on the faithful performance of the work in accordance with the plans, specifications, and contract documents.
 - Upon completion of construction, the performance bond shall be automatically converted to a one-year maintenance bond.

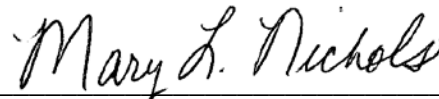
The bond must be executed by a corporate surety in accordance with Article 7.19-1, Texas Insurance Code.

If the amount of the contract is \$50,000.00 or less, no money will be paid to the contractor until completion and acceptance of the work or fulfillment of the purchase obligation to the County.
- **Payment Bond:** If the amount of the contract is in excess of \$50,000.00, the contractor shall provide a payment bond as follows:

- Solely for the protection and use of payment bond beneficiaries who have a direct contractual relationship with the contractor or a subcontractor who provides labor or material; and
- In the amount of the contract.

The payment bond must be executed by a corporate surety in accordance with Article 7.19-1, Texas Insurance Code.

Respectfully,

A handwritten signature in black ink that reads "Mary L. Nichols". The signature is written in a cursive style and is positioned above a horizontal line.

Mary Nichols
Grimes County Auditor

**GRIMES COUNTY
CONSTRUCTION OF NEW MAINTENANCE BARN
BID FORM**

BIDDER NAME _____

ADDRESS _____

BASE BID AMOUNT: \$ _____
(Written in Figures)
_____ Dollars and _____ Cents
(Written in Words)

(Base Bid Amount includes all work shown in attached plans, and all miscellaneous related items necessary for a complete, functional facility. This is a lump sum, turnkey bid.)

CASH ALLOWANCE AMOUNTS: Set Amounts to be used by all Bidders. All items to be approved by County representative.

CA-1: Fuel Tanks and Pumps **\$ 18,000.00**
Provide and install 2-2000 gallon diesel fuel tanks, 1-1000 gallon gasoline tank, and related pumps, piping and electrical work.

CA-2: Relocate and Install Existing Fuel Control System **\$ 4,000.00**
Relocate and install existing M1900 Petro Vend 100 Fuel Control System from the Stoneham Maintenance Barn to the FM 2445 project site, including all associated electrical conduit, wiring and equipment.

CA-3: Residential Appliances **\$ 6,000.00**
Provide and install appliances including refrigerator, stove, disposal, and dishwasher.

CA-4: Breakroom Counters and Cabinetry **\$ 7,000.00**
Provide and install counters and cabinetry for the breakroom

CA-5: Flooring Office Area **\$ 6,500.00**
Provide and install flooring for all office spaces, hallway, restrooms, ice room, and break room

CA-6: Light Fixtures - Office Area **\$ 6,000.00**
Provide and install selected light fixtures for all office spaces, hallway, restrooms, Ice room, and break room

CA-7: Ice Machine

\$ 2,500.00

Provide and install commercial ice maker, including all electrical, water, and drain line connections to provided systems

TOTAL CASH ALLOWANCES:

\$ 50,000.00

TOTAL BID AMOUNT, INCL. BASE BID AND CASH ALLOWANCES:	
\$ _____	_____ Dollars and _____ Cents
(Written in Figures)	
(Written in Words) (Governs)	

BIDDER hereby declares that he has: a) carefully examined the Plans and Bidding Documents; b) a clear understanding of the Plans and Bidding Documents; c) personally inspected and is familiar with the project site; and hereby proposes to provide all labor, materials, tools, appliances and equipment as required to perform in a workman-like manner, all work and services necessary for the construction and completion of this project, in accordance with the Contract Documents attached hereto.

Authorized Signature	Printed Name
Title	Date
Phone Number _____	Email _____

Sealed bids should be mailed to:

Jessica Herrera
Grimes County Auditor's Office
PO Box 510
Anderson, Texas 77830

or hand delivered to:

Grimes County Auditor's Office
Courthouse Annex
114 W. Buffington Ave.
Anderson, Texas 77830

CONTRACT

**STATE OF TEXAS
COUNTY OF GRIMES**

WHEREAS, the attached “Bid Package” which includes any **Invitation to Bid, General Conditions, Instructions, Specifications, Proposal, Plans and Bid Sheet(s)** for the item(s) being published for competitive bid, were solicited pursuant to Texas Local Government Code §262.021; and

WHEREAS, the Grimes County Commissioners’ Court as the governing body of Grimes County did on _____ award a contract to

(Vendor/Bidder)

for furnishing the materials, equipment, supplies and/or services in quantities and at prices as set forth in the above-attached Bid Package; namely:

Construction of New Maintenance Barn

THEREFORE, Know all men by these present, that this contract is entered into by Grimes County, Texas (hereinafter called “County”) and the undersigned Vendor (hereinafter called “Vendor” or “bidder”).

WITNESSETH

THAT IN ACCORDANCE with the above attached Bid Package in every particular, the Vendor will perform in accordance with the terms thereof and the County agrees to make payment for such items or services purchased on appropriate Purchase Orders in accordance with the items of said Bid Package which is made a part of this contract and incorporated herein for all purposes.

THAT IN ACCORDANCE with the attached the County’s acceptance of equipment, supplies and services shall be contingent on (1) such conforming to requisite standards, (2) such being delivered (if applicable), and (3) such services have been satisfactorily performed in the sole determination of the County.

Prior Agreements Superseded

This Contract, with the entire Bid Package incorporated herein for all purposes, including any required supporting literature, brochures, and/or data sheets or sample, constitutes the sole agreements of the parties to the agreement and supersedes all oral or written previous and contemporary agreements between the parties and relating to matters herein. This Contract along with the Bid Package shall be considered a “Contract associated with an accepted bid” as referenced in the Bid Package.

Amendment

This instrument contains the entire Agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations, no amendments, modifications or alterations of the terms of this contract shall be binding unless same is in writing, dated subsequent to the date of this contract, and duly executed by an authorized representative of each party.

Binding

This Contract shall bind and inure to the benefit of the respective parties, their representatives, successors, and assigns.

Term

This Contract shall take effect immediately and shall be completed within 180 calendar days.

Attorney’s Fees, Costs

If any controversy, claim, or dispute arises relating to this Agreement or its breach, the prevailing party shall be entitled to recover from the other party reasonable expenses, attorney’s fees, and costs.

Venue/Jurisdiction

This Contract shall be governed by and construed in accordance with the laws of the State of Texas, and venue of any legal action filed by either party shall be in Grimes County, Texas.

IN TESTIMONY WHEREOF, witness our hands at Grimes County, Texas, effective as of the date awarded above, if any.

VENDOR/BIDDER

GRIMES COUNTY

BY: _____ BY: _____

AUTHORIZED AGENT

Joe Fauth, III

PRINTED NAME: _____

COUNTY JUDGE

DATE: _____ ATTEST: _____

Vanessa Burzynski

COUNTY CLERK

****Failure to sign the Contract page(s) may disqualify the bid from being considered by the Commissioners’ Court. However, this contract is not valid until awarded in Commissioners’ Court and signed by both parties.**

Vendor/Bidder's Affirmation

Vendor/Bidder affirms that they are duly authorized to execute this Contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to price, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

Vendor/Bidder hereby assigns to Purchaser any and all claims for overcharges associated with this Contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.

Pursuant to 262.0276 (a) of the Texas Local Government Code, Vendor/Bidder, hereby affirms that Vendor/Bidder:

_____ Does not own taxable property in Grimes County.

_____ Does not owe any ad valorem taxes to Grimes County or is not otherwise indebted to Grimes County.

Name of Contracting Company

Contact Name

Title

Mailing Address

City State Zip Code

Signature of Company Official Authorizing Bid/Offer

Printed Name

Phone Fax E-mail address

Certificate of Interested Parties

HB 1295 was passed by the Texas Legislature in 2015. The bill took effect January 1, 2016. The link below will take you to the Texas Ethics Commission website where you need to complete the form, print it out, have it notarized and then mail the original form to:

Jessica C. Herrera
Grimes County Auditor's Office
PO Box 510
114 W. Buffington
Anderson, TX 77830

http://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

At this link, you will find videos that will take you through the steps needed to set up your User ID and complete the form as a business entity. **The contract number that you will need to complete this form is 2016-490-119**

If you have any questions or problems, please call Jessica Herrera at (936)873-4412 for assistance.

What is House Bill 1295 ("HB 1295")?

The 84th Texas Legislature recently passed HB 1295, which enacted Section 2252.908 of the Texas Government Code. This new law prohibits a governmental entity or state agency from entering into certain contracts with a business entity unless the business first submits a disclosure of interested parties.

To whom does HB 1295 apply?

All "business entities" (sole proprietorship, partnership, or corporation, regardless if it for profit or a nonprofit entity) that enter into a contract with a "governmental entity" (city, county, public school district, or special purpose district or authority).

How does a business entity comply with HB 1295?

The Texas Ethics Commission ("TEC") has developed the following prescribed procedures:

- First, the business entity assesses the TEC website at <http://www.ethics.state.tx.us/File/and> completes form 1295 online, making all necessary disclosures required by HB 1295 Business entities will need to create an account the first time they login to the TEC system. Business entities MUST complete the Form 1295 online.
- Upon completing the form, the TEC website will generate a PDF version of the business entity's Form 1295, including creating a unique "Certificate Number" that is stamped in the upper right-hand corner of the form.
- Then the business entity executes and notarizes a hard copy of the form and submits it to the governmental entity on or before the award of the contract