

Grimes County District Clerk Registry of the Court

Instructions for Withdrawing Minor Funds

The following documentation is needed in order to process your application. **Our office will not accept incomplete applications.**

- An original birth certificate. If your birth certificate is written in a language other than English, it must be accompanied by a notarized English translation
- A certified copy of your marriage license if you are now married
- Form W-9*
- Motion*
- Order *
- Picture Identification: state issued driver's license, DPS I.D. receipt, state identification card, passport, military ID.
- Social Security Card (photocopy if application is mailed)

* These forms are available at the District Clerk's Office located at 270 FM 149 W. Anderson, Texas 77830 or online at <https://www.grimescountytexas.gov/page/District.Clerk> under Quicklinks/Court Registry/ Packet to withdraw Minor Funds

If applying by mail:

Send in the completed Motion and Order, W-9, birth certificate or marriage license and a notarized photocopy of the applicant's state picture ID. (*The applicant should sign the copy in front of a notary and have the signed paper notarized.*)

Mail the above items to the following address:

**GRIMES COUNTY DISTRICT CLERK
DIANE LEFLORE
270 FM 149 WEST
ANDRESON, TX 77830**

If you have any questions, you can call **936-873-4426** with your case, and name of minor. **Minor Funds will be disbursed within 10 business days.**

Cause No. _____

_____	§	IN THE _____
<i>Plaintiff</i>	§	
vs.	§	OF
_____	§	
	§	GRIMES COUNTY, TEXAS
<i>Defendant</i>		

MOTION TO WITHDRAW FUNDS

NOW COMES, _____, Applicant, for this motion and would show unto the court as follows:

There are currently funds on deposit in the registry of this court that are being held for Applicant's use and benefit in accordance with the terms and provisions of the judgment which has been entered into in this cause. These funds were to be held until Applicant had the disabilities of minority removed in the manner prescribed by law. Those disabilities were removed when the Applicant reached the age of 18 years of age. A copy of Applicant's driver's license, social security card and a copy of the birth certificate are attached hereto as "Exhibit A" and incorporated by reference for all purposes.

WHEREFORE PREMISES CONSIDERED, Applicant prays that the court authorize and direct Diane LeFlore, the District Clerk of Grimes County, Texas, to pay over and deliver to the total sums of money which are now on deposit and use for the Applicant, _____, plus any and all accrued interest currently held in the Registry of this court for the account of the minor.

Respectfully submitted, on this the day of the _____ day of _____, 20____.

_____, Pro Se
Applicant's Signature

Applicant's Printed Legal Name

Applicant's Phone Number

Street, City, State, Zip Code

Cause No. _____

_____	§	IN THE _____
Plaintiff	§	
vs.	§	OF
_____	§	
	§	GRIMES COUNTY, TEXAS
Defendant		

Order to Withdraw Funds from the Registry of the Court

On this the _____ day of _____, 20____, came on to be heard the Motion of _____, Applicant, to withdraw the remaining balance of the funds invested on behalf of said Applicant. The Court, having considered the evidence and the facts, finds that such Motion should be granted.

It is hereby ORDERED, ADJUDGED, and DECREED that Diane LeFlore, District Clerk of Grimes County, Texas, pay over and deliver the principal sum, plus any accrued interest thereon held in the Registry of this court for Applicant’s account pursuant to the final Judgment entered in this cause, and any orders of this court issued thereunder, and less the Registry Administrative Fee prescribed in LOCAL GOVERNMENT CODE 117.055; and that the District Clerk shall be relieved and held harmless from any and all liability arising in connection with such account upon taking Applicant's Receipt therefor.

Signed this the _____ day of _____, 20_____.

Judge Presiding