GRIMES COUNTY
RIGHT OF WAY PARADE
PERMIT APPLICATION

DATE_____________________

Application Submittal Requirements:

1. Completed “RIGHT OF WAY PARADE PERMIT APPLICATION” form.

2. PERMIT APPLICATION FEE ($100.00 non-refundable). Make check payable to “Grimes County”.

3. CERTIFICATE OF LIABILITY INSURANCE in the amount of $1,000,000.

4. Signed “GRIMES COUNTY, TEXAS INDEMNITY AGREEMENT & WAIVER OF LIABILITY.”

5. MAP OF THE PARADE ROUTE AND ROUTE DESCRIPTION. Specific requirements include:
   (A) Map must clearly indicate the proposed parade route, its starting and ending points, the
   names of the roads the route takes place on and other key route features.
   (B) Include a simple description of the parade route with the map, including its starting and
   ending points, route segments, and route turning points.

6. TRAFFIC CONTROL PLAN.

7. All applications must be received by AT LEAST 30 DAYS PRIOR TO THE EVENT. If the
   procession is to traverse or cross any part of the State highway system, written permission must
   be obtained from the Texas Department of Transportation and attached to this application.

8. Submit road closure form with starting and ending dates and times of closures.

9. All required forms, fees, and documents listed above must be submitted to the Grimes County
   Office of Emergency Management, P.O. Box 593, Anderson, TX 77830.

Sheriff’s Office Approval
As part of the approval process, the permit application will be sent to the Grimes County Sheriff’s Office
for its approval. This approval must be received before the permit can be issued. It is the responsibility
of the Sheriff’s Office to determine whether Sheriff’s deputies will be needed, and if they are, to work
out arrangements for public safety with the event’s representative.
Parade is defined as any march or procession consisting of people, animals or vehicles, or a combination thereof, on any public road, that is closed to normal traffic for the duration of the parade.

Please allow 30 days processing time.

EVENT NAME: ________________________________________________________________

EVENT DATE: __________________________EVENT HOURS: _________________________

APPLICANT NAME (PRINTED): __________________________________________________

APPLICANT SIGNATURE: ______________________________DATE: ___________________

NAME OF COMPANY OR ORGANIZATION: _________________________________________

ADDRESS: ___________________________________________________________________

PHONE: _____________________________________________________________________

EMAIL: ______________________________________________________________________

EVENT WEBSITE (if there is one): _________________________________________________

HAS THIS EVENT BEEN CONDUCTED PREVIOUSLY IN GRIMES COUNTY? ______

   If so, when? : ______________________________________________________________

Office Use Only

Application submittal requirements received:

☐ Completed “RIGHT OF WAY PARADE PERMIT APPLICATION” form.

☐ PERMIT APPLICATION FEE ($100.00)

☐ CERTIFICATE OF LIABILITY INSURANCE

☐ Signed “GRIMES COUNTY, TEXAS INDEMNITY AGREEMENT & WAIVER OF LIABILITY”

☐ MAP OF THE PARADE ROUTE AND ROUTE DESCRIPTION

☐ TRAFFIC CONTROL PLAN

☐ Written permission from the Texas Department of Transportation (if applicable).
☐ Road closure form.

_______________________________________________________ DATE: ______________
Grimes County Sheriff’s Office Approval

________________________________________________________DATE______________________
Grimes County Office of Emergency Management Approval

On this the ______________day of _______________ _______ 20_______the Grimes County
Commissioner Court hereby voted to:

_________Approve this permit request

_________Deny this permit request

This is a request for a Right-of-Way Parade Permit. This action is recorded in the minutes of the meeting
of the same date as this action.

____________________________________
County Judge

Road closure dates and times:

________________________________________from_____________________to_____________________
(Road Name)      (Date and Time)       (Date and Time)

________________________________________from_____________________to_____________________
(Road Name)      (Date and Time)       (Date and Time)

________________________________________from_____________________to_____________________
(Road Name)      (Date and Time)       (Date and Time)
_______________________ from ___________________ to ___________________
(Road Name) (Date and Time) (Date and Time)

_______________________ from ___________________ to ___________________
(Road Name) (Date and Time) (Date and Time)

_______________________ from ___________________ to ___________________
(Road Name) (Date and Time) (Date and Time)

________________________________________________ Date___________________
Applicant Signature