

INTERNAL/EXTERNAL COUNTY OPENING

**GRIMES COUNTY
Road and Bridge Department**

Position: CDL DRIVER

Salary Range: \$15.00-\$19.69/20.89

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION: To operate the light construction and maintenance trucks and equipment in a variety of maintenance activities, including loading, hauling and related operations; and to perform semi-skilled maintenance tasks.

SUPERVISION: Receives general supervision from Grimes County Engineer, General Foreman and/or assigned supervisor.

RESPONSIBILITIES AND DUTIES: Important responsibilities and duties may include, *but not limited to, the following;*

- 1.) Operate light construction and maintenance equipment such as dump trucks, water trucks, and various other pieces of light equipment for a variety of maintenance and construction operations.
- 2.) Perform additional construction and maintenance tasks such as repairing potholes, shoulder, and edge work paving, trimming trees and brush, packing and watering roads and a variety of minor maintenance activities for the Road & Bridge Dept.
- 3.) Pick up and deliver material to and from construction sites.
- 4.) Direct and control traffic around work sites.
- 5.) Perform preventative maintenance on equipment as required.
- 6.) Perform minor maintenance on equipment and vehicles, i.e. repair hoses and change oil and filters.
- 7.) Correctly complete daily worksheet and fuel reports. (Including hours and or mileage)

Other Important Responsibilities and Duties:

- 1.) Daily inspections of equipment for proper functioning and safety.
- 2.) May build and install road signs, fences and barricades.
- 3.) May assist other departmental staff as required.
- 4.) May operate various light equipment including chain saw and rollers.
- 5.) May cut trees, pick up debris, herbage and animal carcass's and bury as required.
- 6.) May assist with the construction of county bridges.
- 7.) Perform other duties as assigned.
- 8.) Must keep vehicle and equipment clean, inside and out.

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Road and Bridge – Driver – cont'd

QUALIFICATIONS:

Knowledge of:

- 1.) Operation and maintenance requirements of light construction equipment.
- 2.) Practices, methods and materials used in general construction and maintenance work.
- 3.) Traffic laws, ordinances and rules involved in light equipment operations.
- 4.) Occupational hazards and standard safety practices.
- 5.) Must possess current Class A or B CDL.

Ability to:

- 1.) Operate a variety of light power-driven equipment.
- 2.) Perform a variety of manual task for extended periods of time and in unfavorable weather conditions.
- 3.) Perform heavy manual labor, including lifting as required.
- 4.) Work independently in the absence of supervision.
- 5.) Learn, understand and apply pertinent rules and regulations.
- 6.) Understand and follow oral and written communications.
- 7.) Communicate clearly and concisely, both orally and in writing with supervisors, fellow workers and public.
- 8.) Have and maintain valid Commercial Operators' license Class A or B.
- 9.) Good physical condition, capable of performing job requirements.
- 10.) Establish and maintain effective working relationships with supervisors, co-workers and public.

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