DEFINITION: To operate the light construction and maintenance trucks and equipment in a variety of maintenance activities, including loading, hauling and related operations; and to perform semi-skilled maintenance tasks.

SUPERVISION: Receives general supervision from Grimes County Engineer, General Foreman and/or assigned supervisor.

RESPONSIBILITIES AND DUTIES: Important responsibilities and duties may include, but not limited to, the following:

1.) Operate light construction and maintenance equipment such as dump trucks, water trucks, and various other pieces of light equipment for a variety of maintenance and construction operations.
2.) Perform additional construction and maintenance tasks such as repairing potholes, shoulder, and edge work paving, trimming trees and brush, packing and watering roads and a variety of minor maintenance activities for the Road & Bridge Dept.
3.) Pick up and deliver material to and from construction sites.
4.) Direct and control traffic around work sites.
5.) Perform preventative maintenance on equipment as required.
6.) Perform minor maintenance on equipment and vehicles, i.e. repair hoses and change oil and filters.
7.) Correctly complete daily worksheet and fuel reports. (Including hours and or mileage)

Other Important Responsibilities and Duties:
1.) Daily inspections of equipment for proper functioning and safety.
2.) May build and install road signs, fences and barricades.
3.) May assist other departmental staff as required.
4.) May operate various light equipment including chain saw and rollers.
5.) May cut trees, pick up debris, herbage and animal carcass’s and bury as required.
6.) May assist with the construction of county bridges.
7.) Perform other duties as assigned.
8.) Must keep vehicle and equipment clean, inside and out.
GRIMES COUNTY
Road and Bridge Department
Road and Bridge – Driver – cont’d

QUALIFICATIONS:

Knowledge of:
1.) Operation and maintenance requirements of light construction equipment.
2.) Practices, methods and materials used in general construction and maintenance work.
3.) Traffic laws, ordinances and rules involved in light equipment operations.
4.) Occupational hazards and standard safety practices.
5.) Must possess current Class A or B CDL.

Ability to:
1.) Operate a variety of light power-driven equipment.
2.) Perform a variety of manual task for extended periods of time and in unfavorable weather conditions.
3.) Perform heavy manual labor, including lifting as required.
4.) Work independently in the absence of supervision.
5.) Learn, understand and apply pertinent rules and regulations.
6.) Understand and follow oral and written communications.
7.) Communicate clearly and concisely, both orally and in writing with supervisors, fellow workers and public.
8.) Have and maintain valid Commercial Operators’ license Class A or B.
9.) Good physical condition, capable of performing job requirements.
10.) Establish and maintain effective working relationships with supervisors, co-workers and public.

TALITTA COLEMAN
HUMAN RESOURCE DEPARTMENT
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